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Join Our Board of Directors

As a registered non-profit charity based in the traditional, ancestral, and unceded territory of the Halkomelem speaking peoples (known today as New Westminster, BC), Seniors Services Society of BC (SSBC) is dedicated to supporting seniors who are 60 and older who are homeless or at risk of homelessness and supporting housed seniors to live independently. We provide housing navigation and outreach services across BC, as well as essential community-based programs that improve the well-being of seniors. Our work ensures that older adults, particularly those at risk of homelessness, have access to stable housing and essential supports so they can thrive.

Candidate Guide

The SSSBC Nominations Sub-Committee is seeking nominees for two-year terms on our Board of Directors.

Seniors Services Society of BC is actively recruiting Directors who are:

- Current members of SSSBC or willing to become members; membership is available for a small nominal fee.
- Committed to right relations with Indigenous communities and the principles of justice, equity, diversity, and inclusion (JEDI);
- Curious and have an ability to bring humility and a learning lens to the work of SSSBC; and,
- Knowledgeable about SSSBC's mission and vision and are willing to serve as an advocate to the organization's external networks and circles of influence.

This year, the Board is looking for individuals who have strong competencies in one or more of the following areas:

- Information Technology
- Legal (LLB qualified)
- Housing & Social Services: Experience in housing policy, real estate, or social work.
- Non-Profit Governance – Previous board experience or governance knowledge
- Marketing; and/or
- Fundraising (CFRE designation or similar preferred)

SSBC is committed to the principles and practices of an inclusive and equitable recruitment process. Our goal is to be representative of the communities we work with, and we encourage applicants from communities that are structurally marginalized based on race, colour, and/or status as a First Nations, Métis, Inuit, or Indigenous person, religion, nationality, social or ethnic origin, accessibility needs, sexual orientation, gender identity, and/or expression. If you identify with these aspects of social location, please consider submitting an application. We encourage you to share this opportunity with anyone you know who may be interested.

What Does Our Board Do?

The Board of Directors is responsible for the strategic oversight of SSSBC's range of activities. The Board of Directors adheres to a governance framework that is committed to achieving SSSBC's purpose while closely collaborating with the Executive Director and other SSSBC employees.

Although the Board is not expected or required to make operating decisions, it must perform certain governance oversight functions. These include:

- Providing strategic guidance and oversight to ensure SSSBC fulfills its mission and remains sustainable;
- Developing, reviewing, and monitoring governance policies and ensuring compliance with all applicable laws and regulations governing non-profits;
- Supporting board succession planning through the recruitment and onboarding of new Board members;
- Overseeing SSSBC's financial health by ensuring sound financial controls, reviewing financial statements, and supporting long-term sustainability;
- Supporting fundraising, donor stewardship, and partnership development efforts to secure resources for SSSBC programs and services;
- Hiring, supporting, and annually evaluating the Chief Executive Officer (CEO);
- Monitoring the organization's performance, impact, and effectiveness in serving seniors;
- Attending and preparing for Board meetings, serving on at least one committee, and participating in strategic planning and board development activities; and,
- Acting as ambassadors for the organization by advocating for seniors' issues and leveraging personal and professional networks to support awareness, partnerships, and policy advocacy.

Board Requirements

The time commitment for a Board Director's role includes:

- Preparation for and appearance at regular board meetings (90 minutes on the last Tuesday of every month with no meetings being held in August and December).
- Participation in the annual strategic planning session (two days per year).
- Attendance and participation in the Annual General Meeting (2 hours per year).
- Participation in committee meetings (variable time commitment).

If you wish to submit an application, please submit the following:

- Completed Board Member Application/Questionnaire Template
- Statement of intent, outlining your perspectives, experiences, and expertise that will add to the Board's discussions.

- Updated resume

Please send your completed application package to alison@sssbc.ca.

The Nominations Sub-Committee will review applications as they **are received** and invite shortlisted candidates to attend a virtual meeting. The Nominations Sub-Committee will recommend the selected individuals for appointment.

We hope this information will clarify your obligations should you be selected as a member of our Board of Directors. If you have any questions, which are not answered in this posting, or if you wish to learn more about SSSBC's governance structure, please contact the Executive Director, alison@sssbc.ca.

